

**Ministry of Long-Term Care**

Long-Term Care Operations Division  
Long-Term Care Inspections Branch

**North District**

159 Cedar St, Suite 403  
Sudbury, ON, P3E 6A5  
Telephone: (800) 663-6965

**Original Public Report**

<b>Report Issue Date:</b> April 18, 2024	
<b>Inspection Number:</b> 2024-1152-0001	
<b>Inspection Type:</b> Proactive Compliance Inspection	
<b>Licensee:</b> Extendicare (Canada) Inc.	
<b>Long Term Care Home and City:</b> Extendicare Haliburton, Haliburton	
<b>Lead Inspector</b> Charlotte Scott (000695)	<b>Inspector Digital Signature</b>
<b>Additional Inspector(s)</b> Steven Naccarato (744) Loviriza Caluza (687)	

**INSPECTION SUMMARY**

<p>The inspection occurred onsite on the following date(s): April 8-11, 2024</p> <p>The following intake(s) were inspected:</p> <ul style="list-style-type: none"> <li>• PCI Inspection</li> </ul>
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The following **Inspection Protocols** were used during this inspection:

- Resident Care and Support Services
- Skin and Wound Prevention and Management
- Residents' and Family Councils
- Food, Nutrition and Hydration

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Medication Management  
Infection Prevention and Control  
Prevention of Abuse and Neglect  
Quality Improvement  
Residents' Rights and Choices  
Pain Management  
Falls Prevention and Management

## INSPECTION RESULTS

### WRITTEN NOTIFICATION: Continuous Quality Improvement Committee

NC #001 Written Notification pursuant to FLTCA, 2021, s. 154 (1) 1.

**Non-compliance with: O. Reg. 246/22, s. 166 (2)**

Continuous quality improvement committee

s. 166 (2) The continuous quality improvement committee shall be composed of at least the following persons:

1. The home's Administrator.
2. The home's Director of Nursing and Personal Care.
3. The home's Medical Director.
4. Every designated lead of the home.
5. The home's registered dietitian.
6. The home's pharmacy service provider, or where the pharmacy service provider is a corporation, a pharmacist from the pharmacy service provider.
7. At least one employee of the licensee who is a member of the regular nursing staff of the home.
8. At least one employee of the licensee who has been hired as a personal support

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worker or provides personal support services at the home and meets the qualification of personal support workers referred to in section 52.

9. One member of the home's Residents' Council.

10. One member of the home's Family Council, if any.

The licensee has failed to ensure that the Continuous Quality Improvement (CQI) committee was composed of the required persons, specifically, the home's Medical Director (MD), pharmacy service provider, Registered Dietitian (RD), and a member of the home's Residents' Council (RC).

**Rationale and Summary**

The home's CQI Lead indicated that some of the persons required to be part of the CQI committee, were not being invited to the home's CQI meetings for operational reasons.

Discussions with the CQI Lead, the home's Administrator, and the Director of Care (DOC) revealed that the home's MD, pharmacy service provider, RD, and a member of the home's RC were not being invited to or attending CQI meetings.

A review of recent CQI meeting minutes confirmed that the identified parties were not attending the meetings.

There was low risk when the licensee failed to ensure the required parties were included in the CQI committee meetings on a continual basis.

**Sources:** CQI meeting minutes August 2023, September 2023, November 2023, and February 2024; interviews with the RC member, the CQI Lead, DOC, and Administrator.

[000695]