



**Ministry of Health and
Long-Term Care**

**Ministère de la Santé et des
Soins de longue durée**

**Inspection Report under
the Long-Term Care
Homes Act, 2007**

**Rapport d'inspection sous la
Loi de 2007 sur les foyers de
soins de longue durée**

**Health System Accountability and
Performance Division
Performance Improvement and
Compliance Branch**

**Division de la responsabilisation et de la
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Direction de l'amélioration de la
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Public Copy/Copie du public

Report Date(s) / Date(s) du apport	Inspection No / No de l'inspection	Log # / Registre no	Type of Inspection / Genre d'inspection
Mar 3, 2015	2015_348143_0003	O-001264-14	Critical Incident System

Licensee/Titulaire de permis

COUNTY OF PRINCE EDWARD
603 Highway 49 R R 2 PICTON ON K0K 2T0

Long-Term Care Home/Foyer de soins de longue durée

H.J. MCFARLAND MEMORIAL HOME
R.R. #2, 603 HIGHWAY 49 HALLOWELL TOWNSHIP PICTON ON K0K 2T0

Name of Inspector(s)/Nom de l'inspecteur ou des inspecteurs

PAUL MILLER (143)

Inspection Summary/Résumé de l'inspection



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The purpose of this inspection was to conduct a Critical Incident System inspection.

This inspection was conducted on the following date(s): January 7th, 9th, February 18th and March 3rd, 2015.

During the course of the inspection, the inspector(s) spoke with the Acting Administrator, the Commissioner of Corporate Services and Finances and the Manager of Human Resources.

**The following Inspection Protocols were used during this inspection:
Sufficient Staffing**

During the course of this inspection, Non-Compliances were issued.

2 WN(s)

0 VPC(s)

0 CO(s)

0 DR(s)

0 WAO(s)



NON-COMPLIANCE / NON - RESPECT DES EXIGENCES

Legend	Legendé
WN – Written Notification VPC – Voluntary Plan of Correction DR – Director Referral CO – Compliance Order WAO – Work and Activity Order	WN – Avis écrit VPC – Plan de redressement volontaire DR – Aiguillage au directeur CO – Ordre de conformité WAO – Ordres : travaux et activités
Non-compliance with requirements under the Long-Term Care Homes Act, 2007 (LTCHA) was found. (a requirement under the LTCHA includes the requirements contained in the items listed in the definition of "requirement under this Act" in subsection 2(1) of the LTCHA).	Le non-respect des exigences de la Loi de 2007 sur les foyers de soins de longue durée (LFSLD) a été constaté. (une exigence de la loi comprend les exigences qui font partie des éléments énumérés dans la définition de « exigence prévue par la présente loi », au paragraphe 2(1) de la LFSLD.
The following constitutes written notification of non-compliance under paragraph 1 of section 152 of the LTCHA.	Ce qui suit constitue un avis écrit de non-respect aux termes du paragraphe 1 de l'article 152 de la LFSLD.

WN #1: The Licensee has failed to comply with O.Reg 79/10, s. 212. Administrator



Specifically failed to comply with the following:

s. 212. (1) Every licensee of a long-term care home shall ensure that the home's Administrator works regularly in that position on site at the home for the following amount of time per week:

- 1. In a home with a licensed bed capacity of 64 beds or fewer, at least 16 hours per week. O. Reg. 79/10, s. 212 (1).**
- 2. In a home with a licensed bed capacity of more than 64 but fewer than 97 beds, at least 24 hours per week. O. Reg. 79/10, s. 212 (1).**
- 3. In a home with a licensed bed capacity of 97 beds or more, at least 35 hours per week. O. Reg. 79/10, s. 212 (1).**

Findings/Faits saillants :

1. The licensee has failed to ensure that a qualified Administrator is working regularly in that position on site for at least 24 hours per week.

HJ McFarland is an 84 bed licensed Long-Term Care Home and as such the Administrator is required to be on site 24 hours per week. A review of the Administrators vacation absence history indicated the following:

March 11th to March 15th 2013 the administrator was off on float days and that S100 who also is a qualified Administrator was on vacation for this same period of time.

March 10th to March 14th, 2014 the Administrator was off 4 float days and one vacation and that S100 was also off on vacation for the same period of time. [s. 212. (1)]

WN #2: The Licensee has failed to comply with O.Reg 79/10, s. 213. Director of Nursing and Personal Care



Specifically failed to comply with the following:

s. 213. (1) Every licensee of a long-term care home shall ensure that the home's Director of Nursing and Personal Care works regularly in that position on site at the home for the following amount of time per week:

- 1. In a home with a licensed bed capacity of 19 beds or fewer, at least four hours per week. O. Reg. 79/10, s. 213 (1).**
- 2. In a home with a licensed bed capacity of more than 19 but fewer than 30 beds, at least eight hours per week. O. Reg. 79/10, s. 213 (1).**
- 3. In a home with a licensed bed capacity of more than 29 but fewer than 40 beds, at least 16 hours per week. O. Reg. 79/10, s. 213 (1).**
- 4. In a home with a licensed bed capacity of more than 39 but fewer than 65 beds, at least 24 hours per week. O. Reg. 79/10, s. 213 (1).**
- 5. In a home with a licensed bed capacity of 65 beds or more, at least 35 hours per week. O. Reg. 79/10, s. 213 (1).**

Findings/Faits saillants :

1. The licensee has failed to ensure that the Director of Nursing and Personal Care works at least 35 hours per week on site.

H.J. McFarland Memorial Home is an 84 bed licensed Long-Term Care Home and as such is required to have a Director of Nursing and Personal Care on site at least 35 hours per week. Inspector #143 completed a review of submitted time card for the period of January 1st, 2014 to May 4th, 2014. This review indicated that the Director of Nursing (DON) submitted attendance records (time cards) to the Administrator that indicated that she was working at home. S101 reported to the Inspector that the County of Prince Edward does not permit its employees to work from home. The following evidence indicates that the home was not compliant with this requirement:

January 6th to 12th the DON reported 16 hours worked at home.

January 27th to February 2nd the DON reported 8 hours worked at home.

February 17th to 23rd the DON reported 8 hours worked at home.

March 10th to 16th the DON reported 16 hours worked at home.

March 17th to 23rd the DON reported 8 hours worked at home.

April 28th to May 4th, 2014 the DON reported 24 hours worked at home. It is noted that the DON was scheduled to attend the Ontario Association of Non Profit Homes and Services for Seniors April 28th-30th but did not attend and reported 24 hours worked from home. [s. 213. (1)]



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Issued on this 3rd day of March, 2015

Signature of Inspector(s)/Signature de l'inspecteur ou des inspecteurs

Original report signed by the inspector.