

**Ministry of Long-Term Care**

Long-Term Care Operations Division  
Long-Term Care Inspections Branch

**Central West District**

609 Kumpf Drive, Suite 105  
Waterloo, ON, N2V 1K8  
Telephone: (888) 432-7901

**Original Public Report**

<b>Report Issue Date:</b> April 23, 2024	
<b>Inspection Number:</b> 2024-1435-0003	
<b>Inspection Type:</b> Other	
<b>Licensee:</b> Parkwood Mennonite Home Inc.	
<b>Long Term Care Home and City:</b> Parkwood Mennonite Home, Waterloo	
<b>Lead Inspector</b> Brittany Nielsen (705769)	<b>Inspector Digital Signature</b>
<b>Additional Inspector(s)</b>	

**INSPECTION SUMMARY**

<p>The inspection occurred offsite on the following date(s): April 10, 16-17, 2024</p> <p>The following intake(s) were inspected:</p> <ul style="list-style-type: none"> <li>Intake: #00112940 - Outstanding Emergency Planning Annual Attestation</li> </ul>
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The following **Inspection Protocols** were used during this inspection:

Reporting and Complaints

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## INSPECTION RESULTS

### WRITTEN NOTIFICATION: Attestation

NC #001 Written Notification pursuant to FLTCA, 2021, s. 154 (1) 1.

**Non-compliance with: O. Reg. 246/22, s. 270 (3)**

Attestation

s. 270 (3) The licensee shall ensure that the attestation is submitted annually to the Director.

The licensee failed to ensure that the Emergency Planning Attestation form was submitted to the Director in 2023.

### Rationale and Summary

Staff confirmed that the annual Emergency Planning Attestation form was not submitted to the Director in 2023.

By failing to submit the attestation to the Director, the Director was unaware of whether the home had the required emergency plans in place.

Sources: interview with staff and an email from staff.  
[705769]