



**Ministry of Health and  
Long-Term Care**

**Inspection Report under  
the Long-Term Care  
Homes Act, 2007**

**Ministère de la Santé et des  
Soins de longue durée**

**Rapport d'inspection sous la  
Loi de 2007 sur les foyers de  
soins de longue durée**

**Long-Term Care Homes Division  
Long-Term Care Inspections Branch**

**Division des foyers de soins de  
longue durée  
Inspection de soins de longue durée**

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**Public Copy/Copie du public**

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<b>Report Date(s) / Date(s) du rapport</b>	<b>Inspection No / No de l'inspection</b>	<b>Log # / No de registre</b>	<b>Type of Inspection / Genre d'inspection</b>
Nov 16, 2017	2017_568538_0012	016953-17	Complaint

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**Licensee/Titulaire de permis**

REGIONAL MUNICIPALITY OF WATERLOO  
150 Frederick Street KITCHENER ON N2A 4J3

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**Long-Term Care Home/Foyer de soins de longue durée**

SUNNYSIDE HOME  
247 FRANKLIN STREET NORTH KITCHENER ON N2A 1Y5

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**Name of Inspector(s)/Nom de l'inspecteur ou des inspecteurs**

NANCY JOHNSON (538)

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**Inspection Summary/Résumé de l'inspection**

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**The purpose of this inspection was to conduct a Complaint inspection.**

**This inspection was conducted on the following date(s): August 23, 2017.**

**This off-site inspection was related to the authorization for admission to the home.**

**During the course of the inspection, the inspector(s) spoke with two Patient Services Managers, and the Director of Patient Services from the Waterloo Wellington Local Health Integration Network (WWLHIN), and the Social Worker.**

**The inspector also reviewed the related correspondence and documentation provided by the WWLHIN.**

**The following Inspection Protocols were used during this inspection:  
Admission and Discharge**

**During the course of this inspection, Non-Compliances were issued.**

**1 WN(s)**

**1 VPC(s)**

**0 CO(s)**

**0 DR(s)**

**0 WAO(s)**



**NON-COMPLIANCE / NON - RESPECT DES EXIGENCES**

Legend	Legendé
WN – Written Notification VPC – Voluntary Plan of Correction DR – Director Referral CO – Compliance Order WAO – Work and Activity Order	WN – Avis écrit VPC – Plan de redressement volontaire DR – Aiguillage au directeur CO – Ordre de conformité WAO – Ordres : travaux et activités
Non-compliance with requirements under the Long-Term Care Homes Act, 2007 (LTCHA) was found. (a requirement under the LTCHA includes the requirements contained in the items listed in the definition of "requirement under this Act" in subsection 2(1) of the LTCHA).	Le non-respect des exigences de la Loi de 2007 sur les foyers de soins de longue durée (LFSLD) a été constaté. (une exigence de la loi comprend les exigences qui font partie des éléments énumérés dans la définition de « exigence prévue par la présente loi », au paragraphe 2(1) de la LFSLD.
The following constitutes written notification of non-compliance under paragraph 1 of section 152 of the LTCHA.	Ce qui suit constitue un avis écrit de non-respect aux termes du paragraphe 1 de l'article 152 de la LFSLD.

**WN #1: The Licensee has failed to comply with O.Reg 79/10, s. 162. Approval by licensee**



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**Specifically failed to comply with the following:**

**s. 162. (3) Subject to subsections (4) and (5), the licensee shall, within five business days after receiving the request mentioned in clause (1) (b), do one of the following:**

- 1. Give the appropriate placement co-ordinator the written notice required under subsection 44 (8) of the Act. O. Reg. 79/10, s. 162 (3).**
- 2. If the licensee is withholding approval for the applicant's admission, give the written notice required under subsection 44 (9) of the Act to the persons mentioned in subsection 44 (10) of the Act. O. Reg. 79/10, s. 162 (3).**

**Findings/Faits saillants :**



1. The licensee has failed to give the appropriate placement co-ordinator the written notice required under subsection 44 (8) of the Act within five days after receiving the requests to determine whether to give or withhold approval for the applicant's admission to the home.

This complaint intake was submitted via fax to the Ministry of Health and Long-Term Care (MOHLTC), related to the licensee not responding to the placement co-ordinator within the five business days after receiving an application for admission to the home.

During phone interviews with Patient Services Managers, and the Director of Patient Services, from the Waterloo Wellington Local Health Integration Network (WWLHIN), they stated that the home was not meeting their obligation in regards to responding to applications for admission or refusal to the home within five business days.

A review of documentation provided by the WWLHIN from the Client Health Records Information System (CHRIS) showed that on an identified date, there were 238 applicants in Long-Term Care Home (LTCH) applied status. There were 222 applications with greater than five days in applied status as of a certain date.

During a phone interview with the Social Worker (SW), they stated that on an identified date, there were 180 LTCH applications that had not been reviewed and a response provided to the appropriate placement co-ordinator within the five business days as required. The SW stated that they were aware of the concerns from the WWLHIN, and that the Administrator had met with the WWLHIN to devise a plan to address the outstanding applications.

The scope of the issue was widespread. The severity was determined to be a level two with potential for actual harm to the applicant as the applicants were assessed as requiring long term care. There was no history of non-compliance with this legislation. [s. 162. (3)]



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***Additional Required Actions:***

***VPC - pursuant to the Long-Term Care Homes Act, 2007, S.O. 2007, c.8, s.152(2) the licensee is hereby requested to prepare a written plan of correction for achieving compliance by responding to the appropriate placement co-ordinator within five business days after receiving the request to determine whether to give or withhold approval for the applicant's admission to the home, to be implemented voluntarily.***

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**Issued on this 28th day of November, 2017**

**Signature of Inspector(s)/Signature de l'inspecteur ou des inspecteurs**

**Original report signed by the inspector.**