



**Ministry of Health and  
Long-Term Care**

**Ministère de la Santé et des  
Soins de longue durée**

**Inspection Report under  
the Long-Term Care  
Homes Act, 2007**

**Rapport d'inspection sous la  
Loi de 2007 sur les foyers de  
soins de longue durée**

**Long-Term Care Homes Division  
Long-Term Care Inspections Branch**

**Division des foyers de soins de  
longue durée  
Inspection de soins de longue durée**

Hamilton Service Area Office  
119 King Street West 11th Floor  
HAMILTON ON L8P 4Y7  
Telephone: (905) 546-8294  
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Bureau régional de services de  
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119 rue King Ouest 11ième étage  
HAMILTON ON L8P 4Y7  
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**Public Copy/Copie du public**

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<b>Report Date(s) / Date(s) du rapport</b>	<b>Inspection No / No de l'inspection</b>	<b>Log # / Registre no</b>	<b>Type of Inspection / Genre d'inspection</b>
Dec 8, 2016	2016_539120_0070	030622-16	Follow up

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**Licensee/Titulaire de permis**

HOLLAND CHRISTIAN HOMES INC  
7900 MCLAUGHLIN ROAD SOUTH BRAMPTON ON L6Y 5A7

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**Long-Term Care Home/Foyer de soins de longue durée**

GRACE MANOR  
45 Kingknoll Drive BRAMPTON ON L6Y 5P2

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**Name of Inspector(s)/Nom de l'inspecteur ou des inspecteurs**

BERNADETTE SUSNIK (120)

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**Inspection Summary/Résumé de l'inspection**

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**The purpose of this inspection was to conduct a Follow up inspection.**

**This inspection was conducted on the following date(s): November 15, 2016**

**A follow-up inspection (2016-189120-0025) was previously conducted on May 4, 2016 for an Order that was issued in May 2015 related to bed safety. The Order remained outstanding on May 4, 2016 and was re-issued. For this follow-up inspection, although some improvement was noted in complying with the conditions laid out in the Order, additional changes are required. See the Order for details.**

**During the course of the inspection, the inspector(s) spoke with the Administrator, Director of Care, RAI-MDS Co-ordinator, registered and non-registered staff.**

**During the course of the inspection, the inspector toured three different home areas and observed the bed systems, reviewed the licensee's bed safety policy, bed system assessment form and resident care records.**

**The following Inspection Protocols were used during this inspection:  
Safe and Secure Home**

**During the course of this inspection, Non-Compliances were issued.**

**1 WN(s)**

**0 VPC(s)**

**1 CO(s)**

**0 DR(s)**

**0 WAO(s)**



**NON-COMPLIANCE / NON - RESPECT DES EXIGENCES**

Legend	Legendé
WN – Written Notification VPC – Voluntary Plan of Correction DR – Director Referral CO – Compliance Order WAO – Work and Activity Order	WN – Avis écrit VPC – Plan de redressement volontaire DR – Aiguillage au directeur CO – Ordre de conformité WAO – Ordres : travaux et activités
Non-compliance with requirements under the Long-Term Care Homes Act, 2007 (LTCHA) was found. (a requirement under the LTCHA includes the requirements contained in the items listed in the definition of "requirement under this Act" in subsection 2(1) of the LTCHA).	Le non-respect des exigences de la Loi de 2007 sur les foyers de soins de longue durée (LFSLD) a été constaté. (une exigence de la loi comprend les exigences qui font partie des éléments énumérés dans la définition de « exigence prévue par la présente loi », au paragraphe 2(1) de la LFSLD.
The following constitutes written notification of non-compliance under paragraph 1 of section 152 of the LTCHA.	Ce qui suit constitue un avis écrit de non-respect aux termes du paragraphe 1 de l'article 152 de la LFSLD.

**WN #1: The Licensee has failed to comply with O.Reg 79/10, s. 15. Bed rails**



**Specifically failed to comply with the following:**

- s. 15. (1) Every licensee of a long-term care home shall ensure that where bed rails are used,**
- (a) the resident is assessed and his or her bed system is evaluated in accordance with evidence-based practices and, if there are none, in accordance with prevailing practices, to minimize risk to the resident; O. Reg. 79/10, s. 15 (1).**
  - (b) steps are taken to prevent resident entrapment, taking into consideration all potential zones of entrapment; and O. Reg. 79/10, s. 15 (1).**
  - (c) other safety issues related to the use of bed rails are addressed, including height and latch reliability. O. Reg. 79/10, s. 15 (1).**

**Findings/Faits saillants :**

1. The licensee did not ensure that where bed rails were used, that residents were assessed in accordance with prevailing practices to minimize risk to the resident.

The licensee's bed rail use clinical assessment form and process was reviewed and it was determined that it was not fully developed in accordance with the Clinical Guidance document identified below. Several components of the Clinical Guidance document were not incorporated into the assessment process.

On August 21, 2012, a notice was issued to the Long Term Care Home Administrators from the Ministry of Health and Long Term Care, Performance Improvement and Compliance Branch identifying a document produced by Health Canada (HC) titled, "Adult Hospital Beds: Patient Entrapment Hazards, Side Rail Latching Reliability and Other Hazards, 2008". The document was "expected to be used as the best practice document in LTC Homes". The HC Guidance Document includes the titles of two additional companion documents developed by the Food and Drug Administration (FDA) in the United States and suggests that the documents are "useful resources". Prevailing practices includes using predominant, generally accepted widespread practice as the basis for clinical decisions. The companion documents are also prevailing practices and provide necessary guidance in establishing a clinical assessment where bed rails are used.

One of the companion documents is titled, "Clinical Guidance for the Assessment and Implementation of Bed Rails in Hospitals, Long Term Care Facilities and Home Care Settings, 2003". Within this document, recommendations are made that all residents who



use one or more bed rails be evaluated by an interdisciplinary team over a period of time while in bed to determine sleeping patterns, habits and potential safety risks posed by using one or more bed rails. To guide the assessor, a series of questions would be answered to determine whether the bed rail(s) are a safe device for residents while in bed (when fully awake and while they are asleep). The Clinical Guidance document also emphasizes the need to document clearly whether alternative interventions were trialed if bed rails are being considered to treat a medical symptom or condition and if the interventions were appropriate or effective and if they were previously attempted and determined not to be the treatment of choice for the resident. Where bed rails are considered for transferring and bed mobility, discussions need to be held with the resident/Substitute Decision Maker (SDM) regarding options for reducing the risks and implemented where necessary. Other questions to be considered would include the resident's medical status, cognition, behaviours, medication use and any involuntary movements, toileting habits, sleeping patterns or habits and environmental factors, all of which could more accurately guide the assessor in making a decision, with input (not direction) from the resident or their SDM about the necessity and safety of a bed rail. The final conclusion would be documented as to whether bed rails would be indicated or not, why one or more bed rails were required, the type of bed rail required, when the bed rails were to be applied, how many, on what sides of the bed and whether any accessory or amendment to the bed system was necessary to minimize any potential injury or entrapment risks to the resident.

For this follow-up inspection, three residents were randomly selected for review, all of whom were observed to either have one or more bed rails in use or had care plans indicating that they required one or more bed rails as a Personal Assistance Services Device (PASD). According to the Director of Care (DOC) and RAI-MDS Co-ordinator, residents all received an interdisciplinary bed safety assessment by registered staff and personal support workers and their conclusions were documented on a form titled, "New Bed System Assessment". The form, when reviewed, included information about the residents' functional abilities, ability to follow direction, history of falls, history of bed entrapment or injury, whether the bed was evaluated for entrapment, whether the resident or their SDM preferred the use of the bed rails and the names of the staff involved in the assessment. Other key questions were not included and are discussed below.

A) The home's clinical assessment process related to bed rails did not include a component related to evaluating the resident's sleep patterns, habits and behaviours while sleeping in bed with or without the application of bed rails. There were no details



included in any of the home's procedures as to how the assessment of residents would be conducted. Neither the "New Bed System Assessment" form or the procedures included information regarding if/how long residents were to be observed, the dates that they were observed and the specific behaviours that were to be monitored during the observation period.

The home's policy and procedure titled, "Bed Rails" dated February 5, 2016 required registered staff upon admission to "enquire about the resident's desire to use bed rails" and if decided that they wanted the bed rails, the nurse would proceed with the assessment. However there was no information to direct the nurse to conduct an independent assessment of the resident while asleep with and without the bed rail on the form or the policy. The RAI-MDS co-ordinator reported that their practices changed slightly since the policy was developed, in that they did not automatically apply bed rails for new admissions. That some time was taken to establish whether the resident was able to turn, reposition or transfer from the bed without the use of bed rails. For residents who were in the home prior to the bed safety assessments which started in June 2016, and who were accustomed to having at least one bed rail for whatever reason, it was very difficult to convince residents and families to allow the staff to trial any alternatives. The RAI-MDS co-ordinator who participated in the completion of the bed safety assessment forms reported that she felt pressured by certain SDMs who insisted that a bed rail be applied regardless of the risks associated with bed rails explained to them. As such, the licensee followed the direction given by SDMs into their practices without balancing the resident's or SDM's input with the licensee's obligation to conduct an individualized resident assessment and evaluation in accordance with prevailing practices as required by the Regulation. Discussion was held regarding family/resident education, the approach and the questions asked when conducting the assessments. To date, no brochures or fact sheets were provided to residents or families about the requirement for all residents to be adequately assessed before any decision could be made about applying a bed rail.

Residents #001 and #002 were both admitted to the home prior to January 2014. Both of their bed safety assessments were completed, one in June 2016 and one in July 2016. The results of an independent sleep observation were not documented indicating whether the resident's sleep habits and behaviours increased their risk of having one or more bed rails applied. The SDMs for both residents decided whether a bed rail would be applied.

B) The "New Bed System Assessment" form which included a section where the





assessor was to select what alternatives were trialled, did not adequately include what bed rail alternatives were trialled prior to applying the bed rails if they were indicated for a medical symptom or condition. The form included nine options for the assessor to select; (floor mats, bed alarm, scheduled toileting, low bed, restorative program for bed mobility, devices within reach, increased safety checks, decreased time in bed, scheduled toileting). Several of these alternatives are considered accessories (some for falls prevention) and not necessarily alternatives to using a bed rail. For all three residents, the "alternatives" section could not be completed in full. The bed system assessment form did not include an area for staff to document details as to what alternative was implemented in place of the bed rail before it was applied and whether it was successful or not before deciding that a hard bed rail was the safest choice for the resident. It appeared that the assessor(s) had selected the alternatives to be used in conjunction with bed rails as opposed to selecting the alternative as a replacement for one or more bed rails.

C) The questions included on the bed safety assessment form did not include several key questions related to whether bed rails were used in the past and why, cognition status, pain, medication use, sleeping behaviours and toileting habits. Once the assessor selected the boxes that were relevant to the resident, no further guidance was provided to assist the assessor in making any decisions as to whether the resident was at any risk for entrapment or injury if bed rails were to be applied. [s. 15. (1) (a)]

***Additional Required Actions:***

***CO # - 001 will be served on the licensee. Refer to the "Order(s) of the Inspector".***

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**Issued on this 8th day of December, 2016**

**Signature of Inspector(s)/Signature de l'inspecteur ou des inspecteurs**

**Original report signed by the inspector.**





**Ministry of Health and  
Long-Term Care**

**Ministère de la Santé et  
des Soins de longue durée**

**Order(s) of the Inspector**

Pursuant to section 153 and/or  
section 154 of the *Long-Term Care  
Homes Act, 2007*, S.O. 2007, c.8

**Ordre(s) de l'inspecteur**

Aux termes de l'article 153 et/ou  
de l'article 154 de la *Loi de 2007 sur les foyers  
de soins de longue durée*, L.O. 2007, chap. 8

**Long-Term Care Homes Division  
Long-Term Care Inspections Branch**

**Division des foyers de soins de longue durée  
Inspection de soins de longue durée**

**Public Copy/Copie du public**

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**Name of Inspector (ID #) /**

**Nom de l'inspecteur (No) :** BERNADETTE SUSNIK (120)

**Inspection No. /**

**No de l'inspection :** 2016\_539120\_0070

**Log No. /**

**Registre no:** 030622-16

**Type of Inspection /**

**Genre**

Follow up

**d'inspection:**

**Report Date(s) /**

**Date(s) du Rapport :** Dec 8, 2016

**Licensee /**

**Titulaire de permis :** HOLLAND CHRISTIAN HOMES INC  
7900 MCLAUGHLIN ROAD SOUTH, BRAMPTON, ON,  
L6Y-5A7

**LTC Home /**

**Foyer de SLD :**

GRACE MANOR  
45 Kingknoll Drive, BRAMPTON, ON, L6Y-5P2

**Name of Administrator /**

**Nom de l'administratrice**

**ou de l'administrateur :** PETER DYKSTRA

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To HOLLAND CHRISTIAN HOMES INC, you are hereby required to comply with the following order(s) by the date(s) set out below:



**Ministry of Health and  
Long-Term Care**

**Ministère de la Santé et  
des Soins de longue durée**

**Order(s) of the Inspector**

Pursuant to section 153 and/or  
section 154 of the *Long-Term Care  
Homes Act, 2007*, S.O. 2007, c.8

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**Order # /**

**Ordre no :** 001

**Order Type /**

**Genre d'ordre :** Compliance Orders, s. 153. (1) (a)

**Linked to Existing Order /**

**Lien vers ordre  
existant:** 2016\_189120\_0025, CO #001;

**Pursuant to / Aux termes de :**

O.Reg 79/10, s. 15. (1) Every licensee of a long-term care home shall ensure that where bed rails are used,  
(a) the resident is assessed and his or her bed system is evaluated in accordance with evidence-based practices and, if there are none, in accordance with prevailing practices, to minimize risk to the resident;  
(b) steps are taken to prevent resident entrapment, taking into consideration all potential zones of entrapment; and  
(c) other safety issues related to the use of bed rails are addressed, including height and latch reliability. O. Reg. 79/10, s. 15 (1).

**Order / Ordre :**



**Order(s) of the Inspector**

Pursuant to section 153 and/or  
section 154 of the *Long-Term Care  
Homes Act, 2007, S.O. 2007, c.8*

**Ordre(s) de l'inspecteur**

Aux termes de l'article 153 et/ou  
de l'article 154 de la *Loi de 2007 sur les foyers  
de soins de longue durée, L.O. 2007, chap. 8*

The licensee shall:

1. Amend the home's existing "New Bed System Assessment" form so that it includes all relevant questions and guidance related to bed safety hazards found in the "Clinical Guidance for the Assessment and Implementation of Bed Rails in Hospitals, Long Term Care Homes, and Home Care Settings" (U.S. F.D.A, April 2003) recommended as the prevailing practice for individualized resident assessment of bed rails in the Health Canada guidance document "Adult Hospital Beds: Patient Entrapment Hazards, Side Rail Latching Reliability, and Other Hazards". The amended questionnaire shall, at a minimum, include questions that can be answered by the assessors related to:

a. the resident while sleeping for a specified period of time to establish their habits, patterns of sleep, behaviours and other relevant factors prior to the application of any bed rails; and

b. the alternatives that were trialled prior to using one or more bed rails and document whether the alternative was effective or not during an observation period; and

c. guidance to direct the assessor to a conclusion and action plan about the safety risks (if any) associated with the resident's bed system once the assessment has been completed.

2. Update the written plan of care for those residents where changes were identified after re-assessing each resident using the amended bed safety assessment form. Include in the written plan of care any necessary accessories that are required to mitigate any identified bed safety hazards.

3. An on-going monitoring process shall be established to ensure that all staff apply the bed rails as specified in the plan of care (i.e. when, on what side and how many).

4. Develop an education and information package for staff, families and residents identifying the regulations and prevailing practices governing adult hospital beds in Ontario, the risks of bed rail use, whether beds pass or fail entrapment zone testing, the role of the SDM and licensee with respect to resident assessments and any other relevant facts or myths associated with bed systems and the use of bed rails.

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**Grounds / Motifs :**

1. The licensee did not ensure that where bed rails were used, that residents were assessed in accordance with prevailing practices to minimize risk to the resident.

The licensee's bed rail use clinical assessment form and process was reviewed and it was determined that it was not fully developed in accordance with the Clinical Guidance document identified below. Several components of the Clinical Guidance document were not incorporated into the assessment process.

On August 21, 2012, a notice was issued to the Long Term Care Home Administrators from the Ministry of Health and Long Term Care, Performance Improvement and Compliance Branch identifying a document produced by Health Canada (HC) titled, "Adult Hospital Beds: Patient Entrapment Hazards, Side Rail Latching Reliability and Other Hazards, 2008". The document was "expected to be used as the best practice document in LTC Homes". The HC Guidance Document includes the titles of two additional companion documents developed by the Food and Drug Administration (FDA) in the United States and suggests that the documents are "useful resources". Prevailing practices includes using predominant, generally accepted widespread practice as the basis for clinical decisions. The companion documents are also prevailing practices and provide necessary guidance in establishing a clinical assessment where bed rails are used.

One of the companion documents is titled, "Clinical Guidance for the Assessment and Implementation of Bed Rails in Hospitals, Long Term Care Facilities and Home Care Settings, 2003". Within this document, recommendations are made that all residents who use one or more bed rails be evaluated by an interdisciplinary team over a period of time while in bed to determine sleeping patterns, habits and potential safety risks posed by using one or more bed rails. To guide the assessor, a series of questions would be answered to determine whether the bed rail(s) are a safe device for residents while in bed (when fully awake and while they are asleep). The Clinical Guidance document also emphasizes the need to document clearly whether alternative interventions were trialled if bed rails are being considered to treat a medical symptom or condition and if the interventions were appropriate or effective and if they were previously attempted and determined not to be the treatment of choice for the resident. Where bed rails are considered for

transferring and bed mobility, discussions need to be held with the resident/Substitute Decision Maker (SDM) regarding options for reducing the risks and implemented where necessary. Other questions to be considered would include the resident's medical status, cognition, behaviours, medication use and any involuntary movements, toileting habits, sleeping patterns or habits and environmental factors, all of which could more accurately guide the assessor in making a decision, with input (not direction) from the resident or their SDM about the necessity and safety of a bed rail. The final conclusion would be documented as to whether bed rails would be indicated or not, why one or more bed rails were required, the type of bed rail required, when the bed rails were to be applied, how many, on what sides of the bed and whether any accessory or amendment to the bed system was necessary to minimize any potential injury or entrapment risks to the resident.

For this follow-up inspection, three residents were randomly selected for review, all of whom were observed to either have one or more bed rails in use or had care plans indicating that they required one or more bed rails as a Personal Assistance Services Device (PASD). According to the Director of Care (DOC) and RAI-MDS Co-ordinator, residents all received an interdisciplinary bed safety assessment by registered staff and personal support workers and their conclusions were documented on a form titled, "New Bed System Assessment". The form, when reviewed, included information about the residents' functional abilities, ability to follow direction, history of falls, history of bed entrapment or injury, whether the bed was evaluated for entrapment, whether the resident or their SDM preferred the use of the bed rails and the names of the staff involved in the assessment. Other key questions were not included and are discussed below.

A) The home's clinical assessment process related to bed rails did not include a component related to evaluating the resident's sleep patterns, habits and behaviours while sleeping in bed with or without the application of bed rails. There were no details included in any of the home's procedures as to how the assessment of residents would be conducted. Neither the "New Bed System Assessment" form or the procedures included information regarding if/how long residents were to be observed, the dates that they were observed and the specific behaviours that were to be monitored during the observation period.

The home's policy and procedure titled, "Bed Rails" dated February 5, 2016 required registered staff upon admission to "enquire about the resident's desire



to use bed rails" and if decided that they wanted the bed rails, the nurse would proceed with the assessment. However there was no information to direct the nurse to conduct an independent assessment of the resident while asleep with and without the bed rail on the form or the policy. The RAI-MDS co-ordinator reported that their practices changed slightly since the policy was developed, in that they did not automatically apply bed rails for new admissions. That some time was taken to establish whether the resident was able to turn, reposition or transfer from the bed without the use of bed rails. For residents who were in the home prior to the bed safety assessments which started in June 2016, and who were accustomed to having at least one bed rail for whatever reason, it was very difficult to convince residents and families to allow the staff to trial any alternatives. The RAI-MDS co-ordinator who participated in the completion of the bed safety assessment forms reported that she felt pressured by certain SDMs who insisted that a bed rail be applied regardless of the risks associated with bed rails explained to them. As such, the licensee followed the direction given by SDMs into their practices without balancing the resident's or SDM's input with the licensee's obligation to conduct an individualized resident assessment and evaluation in accordance with prevailing practices as required by the Regulation. Discussion was held regarding family/resident education, the approach and the questions asked when conducting the assessments. To date, no brochures or fact sheets were provided to residents or families about the requirement for all residents to be adequately assessed before any decision could be made about applying a bed rail.

Residents #001 and #002 were both admitted to the home prior to January 2014. Both of their bed safety assessments were completed, one in June 2016 and one in July 2016. The results of an independent sleep observation were not documented indicating whether the resident's sleep habits and behaviours increased their risk of having one or more bed rails applied. The SDMs for both residents decided whether a bed rail would be applied.

B) The "New Bed System Assessment" form which included a section where the assessor was to select what alternatives were trialed, did not adequately include what bed rail alternatives were trialed prior to applying the bed rails if they were indicated for a medical symptom or condition. The form included nine options for the assessor to select; (floor mats, bed alarm, scheduled toileting, low bed, restorative program for bed mobility, devices within reach, increased safety checks, decreased time in bed, scheduled toileting). Several of these alternatives are considered accessories (some for falls prevention) and not



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necessarily alternatives to using a bed rail. For all three residents, the "alternatives" section could not be completed in full. The bed system assessment form did not include an area for staff to document details as to what alternative was implemented in place of the bed rail before it was applied and whether it was successful or not before deciding that a hard bed rail was the safest choice for the resident. It appeared that the assessor(s) had selected the alternatives to be used in conjunction with bed rails as opposed to selecting the alternative as a replacement for one or more bed rails.

C) The questions included on the bed safety assessment form did not include several key questions related to whether bed rails were used in the past and why, cognition status, pain, medication use, sleeping behaviours and toileting habits. Once the assessor selected the boxes that were relevant to the resident, no further guidance was provided to assist the assessor in making any decisions as to whether the resident was at any risk for entrapment or injury if bed rails were to be applied.

This Order is based upon the above non-compliance and three factors, severity, scope and the licensee's compliance history in keeping with section 299(1) of the Long Term Care Home Regulation 79/10. The severity is 2 (potential for harm), the scope is 2 (pattern - more than one resident has not been assessed in accordance with prevailing practices) and the compliance history is 4 (on going non-compliance with a CO or VPC). Compliance orders were previously issued following inspections conducted in May 2015 and May 2016.

(120)

**This order must be complied with by /**

**Vous devez vous conformer à cet ordre d'ici le : Mar 31, 2017**





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**Ministère de la Santé et  
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de soins de longue durée*, L.O. 2007, chap. 8

**REVIEW/APPEAL INFORMATION**

**TAKE NOTICE:**

The Licensee has the right to request a review by the Director of this (these) Order(s) and to request that the Director stay this (these) Order(s) in accordance with section 163 of the Long-Term Care Homes Act, 2007.

The request for review by the Director must be made in writing and be served on the Director within 28 days from the day the order was served on the Licensee.

The written request for review must include,

- (a) the portions of the order in respect of which the review is requested;
- (b) any submissions that the Licensee wishes the Director to consider; and
- (c) an address for services for the Licensee.

The written request for review must be served personally, by registered mail or by fax upon:

Director  
c/o Appeals Coordinator  
Long-Term Care Inspections Branch  
Ministry of Health and Long-Term Care  
1075 Bay Street, 11th Floor  
TORONTO, ON  
M5S-2B1  
Fax: 416-327-7603



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When service is made by registered mail, it is deemed to be made on the fifth day after the day of mailing and when service is made by fax, it is deemed to be made on the first business day after the day the fax is sent. If the Licensee is not served with written notice of the Director's decision within 28 days of receipt of the Licensee's request for review, this(these) Order(s) is(are) deemed to be confirmed by the Director and the Licensee is deemed to have been served with a copy of that decision on the expiry of the 28 day period.

The Licensee has the right to appeal the Director's decision on a request for review of an Inspector's Order(s) to the Health Services Appeal and Review Board (HSARB) in accordance with section 164 of the Long-Term Care Homes Act, 2007. The HSARB is an independent tribunal not connected with the Ministry. They are established by legislation to review matters concerning health care services. If the Licensee decides to request a hearing, the Licensee must, within 28 days of being served with the notice of the Director's decision, give a written notice of appeal to both:

Health Services Appeal and Review Board and the Director

Attention Registrar  
151 Bloor Street West  
9th Floor  
Toronto, ON M5S 2T5

Director  
c/o Appeals Coordinator  
Long-Term Care Inspections Branch  
Ministry of Health and Long-Term Care  
1075 Bay Street, 11th Floor  
TORONTO, ON  
M5S-2B1  
Fax: 416-327-7603

Upon receipt, the HSARB will acknowledge your notice of appeal and will provide instructions regarding the appeal process. The Licensee may learn more about the HSARB on the website [www.hsarb.on.ca](http://www.hsarb.on.ca).



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Aux termes de l'article 153 et/ou  
de l'article 154 de la *Loi de 2007 sur les foyers  
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## **RENSEIGNEMENTS SUR LE RÉEXAMEN/L'APPEL**

### **PRENDRE AVIS**

En vertu de l'article 163 de la Loi de 2007 sur les foyers de soins de longue durée, le titulaire de permis peut demander au directeur de réexaminer l'ordre ou les ordres qu'il a donné et d'en suspendre l'exécution.

La demande de réexamen doit être présentée par écrit et est signifiée au directeur dans les 28 jours qui suivent la signification de l'ordre au titulaire de permis.

La demande de réexamen doit contenir ce qui suit :

- a) les parties de l'ordre qui font l'objet de la demande de réexamen;
- b) les observations que le titulaire de permis souhaite que le directeur examine;
- c) l'adresse du titulaire de permis aux fins de signification.

La demande écrite est signifiée en personne ou envoyée par courrier recommandé ou par télécopieur au:

Directeur  
a/s Coordinateur des appels  
Inspection de soins de longue durée  
Ministère de la Santé et des Soins de longue durée  
1075, rue Bay, 11<sup>e</sup> étage  
Ontario, ON  
M5S-2B1  
Fax: 416-327-7603

Les demandes envoyées par courrier recommandé sont réputées avoir été signifiées le cinquième jour suivant l'envoi et, en cas de transmission par télécopieur, la signification est réputée faite le jour ouvrable suivant l'envoi. Si le titulaire de permis ne reçoit pas d'avis écrit de la décision du directeur dans les 28 jours suivant la signification de la demande de réexamen, l'ordre ou les ordres sont réputés confirmés par le directeur. Dans ce cas, le titulaire de permis est réputé avoir reçu une copie de la décision avant l'expiration du délai de 28 jours.



**Ministry of Health and  
Long-Term Care**

**Order(s) of the Inspector**

Pursuant to section 153 and/or  
section 154 of the *Long-Term Care  
Homes Act, 2007, S.O. 2007, c.8*

**Ministère de la Santé et  
des Soins de longue durée**

**Ordre(s) de l'inspecteur**

Aux termes de l'article 153 et/ou  
de l'article 154 de la *Loi de 2007 sur les foyers  
de soins de longue durée, L.O. 2007, chap. 8*

En vertu de l'article 164 de la Loi de 2007 sur les foyers de soins de longue durée, le titulaire de permis a le droit d'interjeter appel, auprès de la Commission d'appel et de révision des services de santé, de la décision rendue par le directeur au sujet d'une demande de réexamen d'un ordre ou d'ordres donnés par un inspecteur. La Commission est un tribunal indépendant du ministère. Il a été établi en vertu de la loi et il a pour mandat de trancher des litiges concernant les services de santé. Le titulaire de permis qui décide de demander une audience doit, dans les 28 jours qui suivent celui où lui a été signifié l'avis de décision du directeur, faire parvenir un avis d'appel écrit aux deux endroits suivants :

À l'attention du registraire  
Commission d'appel et de révision  
des services de santé  
151, rue Bloor Ouest, 9e étage  
Toronto (Ontario) M5S 2T5

Directeur  
a/s Coordinateur des appels  
Inspection de soins de longue durée  
Ministère de la Santé et des Soins de longue durée  
1075, rue Bay, 11e étage  
Ontario, ON  
M5S-2B1  
Fax: 416-327-7603

La Commission accusera réception des avis d'appel et transmettra des instructions sur la façon de procéder pour interjeter appel. Les titulaires de permis peuvent se renseigner sur la Commission d'appel et de révision des services de santé en consultant son site Web, au [www.hsarb.on.ca](http://www.hsarb.on.ca).

**Issued on this 8th day of December, 2016**

**Signature of Inspector /**

**Signature de l'inspecteur :**

**Name of Inspector /**

**Nom de l'inspecteur :** BERNADETTE SUSNIK

**Service Area Office /**

**Bureau régional de services :** Hamilton Service Area Office